

## **NH MEDICAL CONTROL BOARD**

**Richard M. Flynn Fire Academy  
222 Sheep Davis Road  
Concord, NH**

### **APPROVED MINUTES**

**January 20, 2005**

**Members Present:** Frank Hubbell, DO; Jim Martin, MD; Douglas McVicar, MD; Joseph Sabato, MD; William Siegart, MD; Chris Fore, MD; Sue Prentiss, Bureau Chief; Norman Yanofsky, MD; Tom D'Aprix, MD;

**Members Absent:** Donavon Albertson, MD; Jeff Johnson, MD; Patrick Lanzette, MD; Joseph Mastromarino, MD; John Sutton, MD;

**Guests:** Fred Heinrich, David Hogan, Jeanne Erickson, Steve Erickson, Donna Clark, Dave Dubey, Jonathan Dubey, Gary Zirpolo, Dennis Ireland

**Bureau Staff:** Liza Burrill, Education Coordinator; Kathy Doolan, Field Services Coordinator; John Clark, ALS Coordinator; Fred von Recklinghausen, Research Coordinator; Vicki Blanchard,

#### **I. CALL TO ORDER**

**Item 1.** The meeting of the NH Medical Control Board was called to order by Dr. McVicar on January 20, 2005 at the Richard M. Flynn Fire Academy in Concord, NH at 9:15.

#### **II. ACCEPTANCE OF MINUTES**

**Item 1. Minutes:** Reviewed by members. No changes or corrections were needed. The Chair asked for a raise of hands by members to accept the minutes as they were presented. The Chair recognized that the vote was unanimous to accept the minutes.

#### **III. DISCUSSION AND ACTION PROJECTS:**

Chief Prentiss asked the Board to observe a moment of silence for the loss of Chris DeWolfe who was with Newington Fire Department he previously worked for Dover Fire. Chris was killed in the line of duty in route to Dover Fire.

John Clark announced that he has resigned his position from the Bureau of EMS effective February 3, 2005. Vicki Blanchard will be taking his place as the new ALS Coordinator. Chief Prentiss expressed that we will all miss John, and we appreciate all that he has done while in his position.

**Item 1. Transfer Protocol Drugs – Board of Pharmacy Recommendation**

Dr. McVicar stated the Board of Pharmacy has approved all the medications we need for our new set of Protocols. There was a suggestion from the Board of Pharmacy that in the transfer setting where a medication is started at a health facility it can now be carried on by the medic during the transportation.

John Clark stated that the following Protocols have not changed; The Wilderness Protocols and the Interfaculty Protocols. These will still need to be looked at. The only change in the Interfaculty Protocol is the wording stated by Dr. McVicar.

Discussions persuaded on the Interfaculty Protocol regarding which levels of providers would be allowed to administer medication during transports. Dr. Martin felt that it was needed to have a more defined explanation of who would be allowed to administer. He stated that the present wording left it open to interpretation. The Board agreed that the Protocol needed to make clear what levels had that authority. Dr. McVicar asked if the Board agreed with the discussed changes by a show of hands. This vote showed an unanimous approval. John Clark will make the discussed changes before the Protocols go to print.

**Item 2. Protocols Final Review and Approval**

John Clark presented the Board with new Pharmacology list. The entire list was submitted to the Board of Pharmacy for approval and the list that was handed out in the board's folders today is the list of the new medications added. John went over the medications and answered any specific questions that the board may have had.

John Clark presented a summary of the Protocol changes that have been made. The numbering process of the Protocols will be changing and will be reflected in the final product. The numbers will be based on categories. There was discussion as to whether we should continue using the existing numbering system. Dr. McVicar and John Clark have already done some of the grammatical corrections to the draft copy of the Protocols. The Copy Editor has done other grammatical errors that needed to be addressed. The next step after John gets them renumbered is for it to go to composition at the printing services. At this time they will reformat everything, as it would be printed. They will then have the ability to give a page count. This should take approximately a week once they get the document. The page count is needed to be able to move forward with writing the contract. Production can begin once the contract is complete.

John Clark stated there were some Protocols that would require further discussion. All of the Protocols that Board members felt needed discussion were stated and were discussed. John Clark said that all revisions would be made before the final revised Protocols go to print.

John thanked everyone for all their support and impute during the process of revising the Protocols

**Motion** was made by Dr. Chris Fore, and seconded by Dr. Frank Hubbell that the board approves the revised Protocols that were discussed today. It was to be noted that those stated changes and anything else that comes up would be sent out to the board by email for approval first.

Motion passed unanimously.

### **III. INCUBATING PROJECTS & SUBCOMMITTEE REPORTS**

#### **Item 1. ACEP Report**

Dr. Sabato stated that scheduled snow date for the ski for half a day free would be sometime in February. There was a lot of interest in the ACEP memberships at the last meeting in November about the proposed legislation related to Emergency Medical and Trauma Service Protocol for quality assurance. A copy of the Bill will be circulated to the members to them for comments.

#### **Item 2. Board of Pharmacy Liaison** – Waived by Dr. McVicar

#### **Item 3. EMS Immunization Project**

Dr. Sabato stated he wanted to thank Chief Prentiss, the Division, Chuck Hemeon, and local people. We have been able to train 50+ people for immunization training. The program has been fine tuned and ready to go if it is needed in an emergency and can be done in fifteen to twenty minutes.

#### **Item 4. Intersections Initiative**

Dr. Sabato said the Safe Driving Summit last month had over 150 people in attendance and was very successful. More information and a summary about the Summit are available on the, [www.emergencypublichealth.com](http://www.emergencypublichealth.com) website.

#### **Item 5. NH BEMS/Division of Fire Standards and Training & EMS Report**

Chief Prentiss stated that her complete written report was put in the packets that were passed out to the board today. Chief Prentiss wanted to thank John Clark for all he has accomplished while he was with the Bureau. Chief Prentiss announced that Vicki Blanchard who was recently hired as a Field Services Representative and will be taking over as the new AL S Coordinator replacing John.

**Director Mason** stated the Division has been very busy filling vacant positions within the Division. We should be filling both vacancies within EMS very soon. Director Mason stated he was recently in a motor vehicle accident and thankfully he was wearing his seatbelt at the time and didn't receive any serious injuries although his car was totaled. The gentleman behind him was not as lucky and did receive injuries due to his vehicle was older and did not have the new safety equipment.

There is a Bill for the Protocol and Quality Assurance. Director Mason has given Dr. McVicar a copy of this Bill. This copy states "It is not from Legislative Services". This means that the wording may be change before it is approved. This is the working document. Currently Department of Safety has 171 Bills that they are tracking at this time. These Bill all have something to do with the Department of Safety in some manner. Not all of these Bills pertain to us at Division of Fire Standards and Training & EMS.

Some of these Bills are; The Protocols from the Medical Control Board, Fire Standards and Training Commission is looking at waivers for Fire Officers that come from another state include so they don't have to take the physical ability test, there are at least two fireworks Bills. There is a mandated seatbelt law also going in from the Chiefs of Police, NH Association of Fire Chiefs, and they are several other organizations also supporting this Bill. Another Bill being presented is for "A Burn Registry", at the request of the State Fire Marshall's Office. The would allow for anyone who comes in burned, like when someone comes into a ER with a bullet wound, to have the burn incident entered into the registry. That is a summary of some of the Bills that we are following at this time.

Dr. McVicar stated this Bill has not come out of Legislation yet. The Medical Control Board has provided Director Mason with all needed documentation to help move this along. Dr. McVicar asked that the prerequisites we had discussed to go into the Protocols are mentioned as something that has to be addressed. Dr. McVicar agrees with Chief Prentiss's concern is that there is not a definition of them. We think that if we have them in there twice and we define it will make the concept of them more clear and stronger. Dr. McVicar asked if the Board would like to endorse modifying the Bill to define the definition of the prerequisites. The Bill does say the Medical Control Board does have the authority to modify this document.

Chief Prentiss stated the definition that the Board would be endorsing would read as, "Prerequisites would be defined as the education or demonstrated proficiency required as necessary as a prior condition to performing the select skills and procedures contained in the standardized protocols issued by the Medical Control Board". This is from the recommendation letter that went to the Commissioner.

Director Mason stated that there is a State law that if there's something that's not defined in State Law that you use common terminology. That means it will be

defined as to what Webster's Dictionary defines it to be. If the Board would like to have say over what that definition would be legislatively, and not just take the dictionary language it really needs to be in there.

Dr. McVicar asked for a Motion to endorse modifying the Bill to define the definition of the prerequisites. Motion was made by Dr. Hubbell, and seconded by Dr. Fore. Motion was passed unanimously

**Item 6. NH E-911 Report** – Waived by Dr. McVicar

**Item 7. NH Trauma System** – Waived by Dr. McVicar

**Items of Interest/Public Comment:**

There were no items of interest on this day, January 20, 2005.

**IV. ADJOURNMENT**

Motion for adjournment was made by Dr. Frank Hubbell and seconded by Dr. Chris Fore to adjourn. Passed unanimously at 12:05.

**VI. NEXT MEETING**

To be held on March 17, 2005 at the Richard M. Flynn Fire Academy, 222 Sheep Davis Road, Concord, NH 03301.

Respectfully Submitted,

Suzanne M. Prentiss, Bureau Chief, EMS

(Prepared by Wanda Botticello, Executive Secretary)